

**APPLICATION  
FOR EMPLOYMENT**

**Fairlawn Country Club  
200 N. Wheaton Rd.  
Akron, OH 44313**

The Company is an Equal Opportunity Employer. All candidates will be evaluated on the basis of their qualifications for the job in question. Federal and/or state law prohibits discrimination on the basis of race, color, religion, sex, national origin, age, disability or handicap, or any other protected status. Please advise us if any accommodations are required to assist you in the application process.

Fairlawn Country Club is a drug and alcohol-free workplace. Therefore, applicants are required to submit to blood, urine, saliva and/or other testing for the presence of illegal drugs and/or alcohol. Any job applicants who test positive for illegal drugs(s) and/or alcohol will be permitted to re-apply for employment at Fairlawn Country Club after providing written proof of successful completion of a treatment program.

**(PLEASE PRINT)**

Position(s) Applied For	Date of Application	
How did you learn about us?		
<input type="checkbox"/> Advertisement <input type="checkbox"/> Friend <input type="checkbox"/> Walk-in <input type="checkbox"/> Employment Agency <input type="checkbox"/> Relative <input type="checkbox"/> Other _____		
Last Name	First Name	Middle Name
Address	City	State      Zip
Telephone Number(s)		Email Address

If you are under 18 years of age, can you provide required proof of your eligibility to work?  Yes  No

Have you ever filed an application with us before?  Yes  No  
If yes, give date \_\_\_\_\_

Have you ever been employed with us before?  Yes  No  
If yes, give date \_\_\_\_\_

Are you currently employed?  Yes  No

May we contact your present employer?  Yes  No

Are you legally eligible to work in the United States?  Yes  No  
*Proof of citizenship or immigration status will be required upon employment as required by law.*

Do you have a valid driver's license? (For driving positions only, including golf carts)  Yes  No

Are you on a lay-off and subject to recall?  Yes  No

Have you ever been fired or asked to resign a job?  Yes  No  
If yes, please explain \_\_\_\_\_

Have you ever been known by another name?  Yes  No  
If yes, please provide alias \_\_\_\_\_

Have you been convicted of a crime, had adjudication of a crime withheld, or pled nolo contendere (no contest) to a crime?  Yes  No

*We conduct background checks on every employee. Falsification **will** disqualify you or subject you to immediate termination. While a conviction will not automatically disqualify an applicant from employment. We will take into consideration the nature and age of offense.*

If yes, please explain \_\_\_\_\_

## Education

	Elementary School					High School				Undergraduate College/University				Graduate/ Professional			
School name & Location																	
Years Completed	4	5	6	7	8	9	10	11	12	1	2	3	4	1	2	3	4
Diploma or Degree																	
Describe Course of Study																	
Describe any Specialized training, Apprenticeship, Skills, and extra-Curricular activities																	
Describe any honors you have received																	

List professional, trade, business or civic, activities and offices held. Exclude memberships which would reveal sex, race, religion, national origin, age, ancestry, or disability or other protected status.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### References

Give name, address and telephone number of three references who are **not** related to you and are **not** previous employers.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Have you ever had any job-related training in the United States military?  Yes  No

If yes, please describe \_\_\_\_\_

## Employment Experience

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If you have never been employed, please check this box.

Begin with current or most recent employer. Do not exclude any employment. Include any applicable temporary employment, job-related military service assignments and volunteer activities. Exclude organizations which indicate race, color, religion, gender, national origin, disability or other protected status.

Employer	Dates Employed		Work Performed
	From	To	
Address	/ /	/ /	
Telephone Number(s)	Hourly Rate/Salary		
	Start	Final	Supervisor
Job Title	\$	\$	
Reason for Leaving			
May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Employer	Dates Employed		Work Performed
	From	To	
Address	/ /	/ /	
Telephone Number(s)	Hourly Rate/Salary		
	Start	Final	Supervisor
Job Title	\$	\$	
Reason for Leaving			
May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Employer	Dates Employed		Work Performed
	From	To	
Address	/ /	/ /	
Telephone Number(s)	Hourly Rate/Salary		
	Start	Final	Supervisor
Job Title	\$	\$	
Reason for Leaving			
May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No			

If you need additional space, please continue on a separate sheet of paper.

Please explain periods of unemployment during the past three years. (Please give specific reasons for each time period.)

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Fairlawn Country Club is open for business on holidays and may have extended business hours for special events, inventory or holidays. Employees are expected to work on these days/occasions.

## **Applicant's Statement (Please read carefully)**

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I hereby certify that the information provided on this Application (and accompanying resume) is true and complete to the best of my knowledge. I also agree that any falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.

I authorize a thorough investigation of my past employment and activities and agree to cooperate in such investigation and release from all liability or responsibility and agree to hold harmless all persons and employers requesting or supplying such information. I further authorize any physician, hospital or testing laboratory to release any information which may be necessary to determine my ability to perform the job for which I am being considered or any future job in the event that I am hired.

I hereby agree to submit to any lawful drug testing that may be required as a condition of employment or continued employment and understand that refusal to submit to such testing during the course of my employment may result in disciplinary action up to and including discharge. I consent to having urine, blood or tissue sample(s) obtained by a physician, nurse or technician prior to employment and also at any time during my employment when the Company reasonably believes that there is a violation of the Company's substance abuse policy.

I further understand and agree that if employed, the Company may terminate or modify the employment relationship at any time without prior notice or cause, just as I may terminate my employment at any time without notice or cause and that my employment is "at-will". I acknowledge that I do not rely and have not relied on any representations or statements made by the Company or any of its agents, representatives or supervisors, whether oral or otherwise, that are inconsistent with or differ in any way from the statements presented in this Application. In consideration of my employment, I agree to conform to the rules and policies of the Company and I understand that no supervisor or representative of the Company has any authority to enter into any agreement, oral or written, for employment for any specified period of time or to make any agreement or assurances contrary to the Company's policies unless reduced to writing and signed by both parties. I also understand that this Application is not an offer of or a contract of employment.

The Company is an equal opportunity employer. The Company does not discriminate and no question on this Application is used for the purpose of limiting or excluding any applicant's consideration for employment on a basis prohibited by local, state or federal law.

This Application is current and active for only ninety (90) days. At the conclusion of that time, if I have not had any contact from the Company and still wish to be considered for employment, it will be necessary for me to fill out a new Application.

I understand that according to federal law all individuals who are hired must, as a condition of employment, produce certain documentation to verify their identity and U.S. Citizen status or, if aliens, their legal authorizations to work in the U.S. As a consequence, I understand that any offer of employment would be contingent on my ability to produce the required documentation within the time period required by law.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_